

*DRAFT*Meeting Minutes
December 15, 2005 Prevailing Wage Advisory Committee

Attendees:

1. Prevailing Wage Advisory Committee Members: Rick Slunaker (Associated General Contractors), Dave Johnson (Building Construction Trades Council), Allan Darr (IOUE Local 302), Kathleen Garrity (Associated Builders and Contractors) Linda Alexander (Association of PUD's)
2. L & I Staff: Richard Ervin, David Soma, Cindy Hanson, and Carlena Anderson
3. Other Participants: Miriam Israel Moses, Dave O'Meara, Paul Ingham, Ron Roberts, Dan Taylor, Pete Crow, George Montero, Lee Russell, Bob McDonald, John Emrick, Greg Mowat, Gary Fasso, and Bob Abbott

Agenda Item	Discussion	Action	Due Date
Opening Remarks Introductions	The meeting was opened by Rich at 9:25 a.m. and all present introduced themselves.		
Review and approve minutes from last meeting	<u>Minutes from September 12, 2005 meeting:</u> Allan requested that the spelling of his name be corrected on page 2. It was suggested that the minutes need to be updated to reflect the discussion at the September 12 meeting in regards of when the stakeholder audience could share information during the meeting and how they would be recognized. It was decided that, at the discretion of the chair, there would be a comment period after each issue covered was discussed by the members and if time permitted. Minutes were approved without further discussion. <u>Minutes from October 11, 2005 meeting:</u> Minutes were approved.	The minutes were revised per the discussion	
Personnel update	Personnel update: <u>Prevailing Wage Industrial Relations Agent Specialist:</u> Ramona Christensen-Russell, an Industrial Relations Agent in Region 4, has been hired as an Industrial Relations Specialist in Prevailing Wage. Ramona's first day will be December 16, 2005. Rich stated that there has been some preliminary discussions about locating the position vacated by Ramona to the department's Vancouver Service		

	<p>Location (the position previously was located in Tumwater).</p> <p><u>Bilingual Industrial Relations Agent in Region 2:</u> Region 2 has gone through the recruitment phase and interviews will be held during the next few weeks. Rich explained that although this position will be located in Region 2, the position will be responsible for case investigations statewide as needed.</p> <p><u>SCS Operations Manager:</u> Josh Swanson has been hired on an Acting basis to fill the position vacated by Mike Ratko.</p> <p><u>Prevailing Wage Economist position:</u> A DRAFT HR Position Description for this position was provided and discussed. There was consensus among the Committee that the position description did not adequately reflect the primary duty of the position which will be to conduct wage surveys and the job description needed to be very specific to that task. It was stated that it appeared that this position description was written more to fit a particular job class than to fit the specific needs of the position. The Committee members reminded the department that their support of this position was based on their understanding that it would be utilized to conduct surveys and that the position description as stated was not acceptable and the language needed to be changed in order to adequately recruit for the position. The department agreed to take all concerns under advisement and make any necessary changes to the description prior to recruitment.</p>		
Legislature update	<p>A DRAFT Fact Sheet for purposes of explaining the elimination of the 30% transfer of funds to the General Fund was distributed and discussed. There was concern expressed about language included under the section titled “Why L&I is proposing the legislation that referred to more regular and systematic</p>		

	<p>review of the Scope of Work descriptions (rules) to ensure job classification and pay levels are reflective of work being performed". The Committee reminded the department that this was not an area that was agreed upon for use of funds should elimination of the 30% transfer to the general fund be accomplished. It was agreed that the Fact Sheet would be amended to reflect the performance mandates as outlined in the 11/15/05 letter that the Committee sent to the Governor and the legislature.</p>		
<p>Updates:</p> <ul style="list-style-type: none"> • Scope of Work • Increased Compliance • Apprenticeship Prevailing Wage Rates • GA "Turnkey" Project 	<p><u>Scope of Work:</u> An update of the Scope of Work review was provided. In accomplishing the first goal of writing scopes for the classification where none exists, the department advised that it had drafted the first three scopes (Street and Parking Lot Sweepers, Surveyors and Industrial Power Vacuum) and provided them to the Scope of Work Committee at a meeting in Tacoma on December 13, 2005 where they were discussed and comments received. The department advised that we are still receiving comment and working to finalize them. There was discussion on the next three that the department would draft and it was agreed that those would be: Dredge Workers, Divers and Tenders and Solar Controls. Along w/ these, it was suggested that the department look at Stage Riggers. There is tentatively a meeting slated for February 9, 2006 to be held somewhere on the Hill during the legislative session.</p> <p>A request was made by the committee that the department provide a listing of all classifications and when they were last surveyed. Further, to provide a plan on conducting a survey when a Scope of Work has not been finalized for that classification and it is scheduled to be surveyed.</p>		

	<p><u>Increased compliance:</u> The new bilingual Worker's Rights posters were announced as a compliance tool. They are now available in Spanish, Russian, Cambodian, Vietnamese, and Thai. It was suggested that we include Korean and possibly Ukranian. A link to the Worker's Rights information in English and Spanish was requested by an interested party.</p> <p><u>Apprenticeship Prevailing Wage rates:</u> There was a discussion on Apprenticeship wage rate issue and whether or not it was an issue for the PWAC or the Apprenticeship Council. Some Apprenticeship Programs approved by the Apprenticeship Council, and the apprenticeship stage of progression established for those programs and corresponding rates (percentages), can conflict with the prevailing wage rates for apprentices established by the department. Contractors falling into those situations find themselves in conflict with their program standards when employed on a public works for which prevailing wages are required. It was suggested that two PWAC members attend the next Apprenticeship Council meeting to bring the issue up for discussion. However, there was disagreement whether PWAC needed to present the issue to the Council. It was decided to discuss the issue with Patrick Woods as he oversees both programs. There was a request from the Committee that the department provide its policies on setting Apprenticeship rates.</p> <p><u>GA "Turn-key" Project:</u> It was announced that General Administration (GA) will be modifying their leasing policies and processes, including its Request for Proposal, by January 9, 2006, to clearly provide that eligible proposers must pay prevailing</p>	<p>Korean is in process now.</p> <p>Link sent 12-15-05</p>	
--	--	--	--

	<p>wage rates on all appropriate occupations and phases of the project upon GA issuing a Letter of Intent. GA and the department will also develop a joint Memorandum of Understanding (MOU) to fully describe the procedures for implementing this process. Once this MOU has been development and finalized, it will be provided to the committee and any interested party. The department is also working on a Fact Sheet and this will be provided as well. There was discussion on different scenarios that could potentially develop during the course of a turnkey project and the committee suggested that they be addressed in the MOU.</p>		
Next Meeting	<p>We updated the time and location of the next PWAC meeting due to conflicts with other meetings and driving distance. The meeting will be held on Thursday, March 23, 2006 from 9:00 a.m. to 11:30 a.m. at the Tacoma L&I service location.</p>		